

MediCinema Volunteer Role Description

Role Title	:	MediCinema Patient Assistant Volunteer
Department	:	MediCinema
Location	:	New Victoria Wing, RVI
Time Commitment	:	Saturdays 1.30pm – 4.30pm (children's movies) or Saturdays 6.30pm – 9.30pm Approximately 2 screening per month for a minimum of a year
Reports to	:	MediCinema Manager

Purpose of the role:

The primary role of the volunteer is to escort patients to/from wards and accompany them during the film screening at the MediCinema Auditorium. This role will be quite physically demanding as volunteers will be expected to make several trips back/forth to wards to collect patients prior to and following screening.

Description of main requirements of the role:

- Reporting to the Cinema Manager at beginning of every shift
- Preparation of Cinema to appropriate cleanliness standard
- Escort patients to/from auditorium (this could include pushing wheelchairs and or sometimes a patient in a bed).
- Supervision of patients who are waiting for film to begin within auditorium.
- Accompany patients to toilet during film screening.
- Assist with any re-arranging and light cleaning required in auditorium prior to and following film screening.
- Volunteers must be 18+ as some of our films screened are rated 18.

Details of any specific skills / attributes required by volunteer:

- You must be physically fit and able to cope with pushing wheelchairs/beds and walking considerable distances
- Reliable/dependable/flexible.



- Understanding of confidentiality.
- Have a positive outlook and enthusiastic approach.
- Willingness to work without direct supervision
- Volunteers will need to obtain satisfactory clearance from DBS and the Trust Occupational Health Service

What can the volunteer gain from the placement

- Being a MediCinema volunteer is a very rewarding activity. By bringing some escapism to patients who might otherwise be spending yet another evening on the ward, you help add some much needed magic to their stay in hospital and help them feel better with film.
- Working within a committed team
- Supervision and support from a dedicated member of staff
- Induction to the hospital and the MediCinema
- References (on completion of 50 hours of volunteering)

A volunteer is a valued member of Newcastle upon Tyne Hospitals NHS Foundation Trust and is expected:

- To volunteer within the guidelines agreed by Voluntary Services and named contact for the placement
- To carry out their duties with consideration and respect to all staff, general public, Foundation Trust members and patients at all times
- To maintain confidentiality at all times, while on placement and once the placement is complete
- To maintain good standards of communication with staff, general public and patients at all times
- To comply with the Trust's Health & Safety Policy

Newcastle upon Tyne Hospitals NHS Foundation Trust will at all times actively support, encourage and develop the voluntary services provided by individuals on placement. It commits to treat its volunteers with respect and courtesy and ensure that they receive appropriate training for the placements they undertake.

Newcastle upon Tyne Hospitals NHS Foundation Trust is committed to safeguarding and promoting the welfare of all children, young people and vulnerable adults, and as such expects all staff and volunteers to share this commitment.

You have a responsibility for contributing to the reduction of infections.

This is not a contractual relationship between Newcastle upon Tyne Hospitals NHS Foundation Trust and the volunteer.

